



PARSONS GREEN PREP SCHOOL

REGISTRATION FORM

We require the following information to carry out the admissions process, which will be stored electronically on the school database and on paper records in secure filing. Please refer to the school Data Protection Policy for more information on how we use the data you give us. Fields marked * are mandatory. All other fields are optional.

*Child's first names: Known as:.....

*Child's surname:.....

*Date of Birth (DD/MM/YYYY):..... *Sex (M/F):.....

Nationality: Religion:

Country of birth.....

*Home address:

..... *Postcode:

*Name of first parent/guardian: Title eg Mr, Mrs, Ms.....

*First name:..... *Surname:.....

*Home address (if different from above):

.....

*Home/work telephone number: *Mobile:

*Email:

Profession:

*Name of second parent/guardian: Title eg Mr, Mrs, Ms:.....

*First name:..... *Surname:.....

*Home address (if different from above):

.....

*Home/work telephone number: *Mobile:.....

*Email:

Profession:.....

*For which year group, term and year do you require entry? (e.g. Reception Autumn 2022)

.....

Do you have a child currently at PGP?

*Which school or nursery does your child attend at present?
.....

*Please provide the contact name, address and email address of your child's current nursery/school:
.....
.....

Which other schools has your child been registered at and is PGP your first choice?:
.....

*Does your child have any special educational needs and/or learning difficulties?

☐ Yes ☐ No

If yes, please provide details on a separate sheet and attach to this form.

*Does your child have an Educational Psychologist's report? ☐ Yes ☐ No

If yes, please attach a copy to this form.

*Is your child suffering from any medical condition? ☐ Yes ☐ No

If yes, please provide details:

If you have completed this section then it is strongly advised that you return this form via encrypted email, recorded mail or in person.

Communication

How did you hear about us?

Publication	<input type="checkbox"/>	Which publication?
Estate Agent	<input type="checkbox"/>	Which Estate Agent?
Relocation Company	<input type="checkbox"/>	Which Company?
Word of Mouth	<input type="checkbox"/>		
Other	<input type="checkbox"/>	Please specify

Are you happy to receive marketing information from the school in the form of newsletters and mailouts? Yes / No

NOTICE

Please submit this form with the non-refundable registration fee of £150 and a copy of your child's full birth certificate.

The registration fee can be paid via cheque or bank transfer:

Account name: Parsons Green Prep School
Bank: Barclays Bank
Account number: 93999785
Sort code: 20 - 54 - 11
IBAN: GB45BARC20541193999785
SWIFTBIC: BARCGB22

Please quote your child's surname as reference.

The information requested is for processing your registration for a place at this school. It is also kept to inform you of school events and other services, offered by the school, that we might think appropriate for your child's age. Your information will be kept securely and not disclosed to any third party or external body. The information collected on this form will be retained until 25 years after the date of birth if you accept a place or for a period of 2 years after the proposed intake year of admission/registration should an offer not be made or not accepted. Your consent can be withdrawn at any time by emailing admissions@parsonsgreenprep.co.uk. Further information regarding your full rights and how to place a complaint can be seen in the school privacy notice on the school website.

The registration form is not a commitment by the school or the parents/legal guardians until a firm offer has been made and accepted.

By signing the registration form the parents/legal guardians confirm that the information contained herein is accurate at the time of completion and that any changes to the information contained in the health form, contact details and prior education will be notified to the school.

Please note that we cannot support Tier 4 visas under any circumstances. If not an EU citizen, all applicants must have valid visas. If your child does have a visa please can this also be submitted with the registration form.

This application form should be completed in full to fulfil the terms and conditions. Please can we ask both parents/guardians to sign the form below.

*I/We accept the terms and conditions of the school.

Signature of first parent/guardian:

Signature of second parent/guardian:

Date: